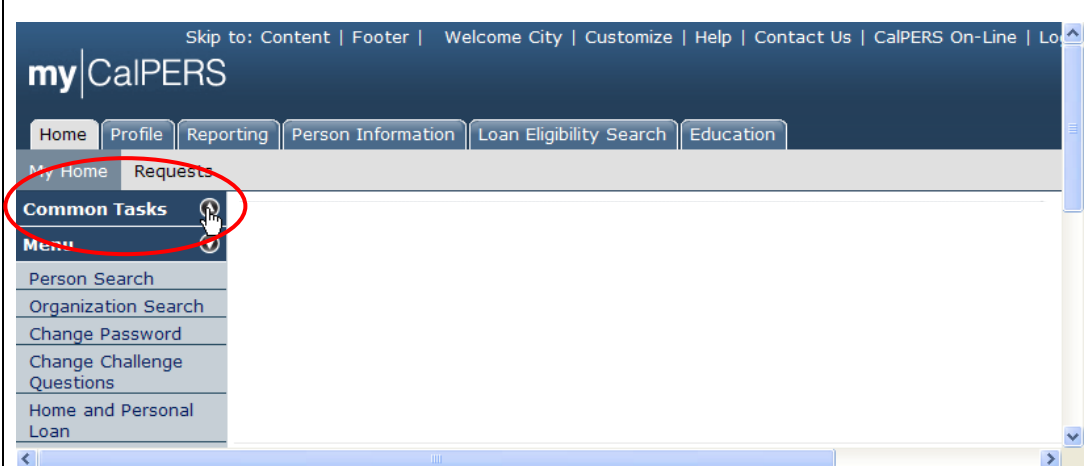
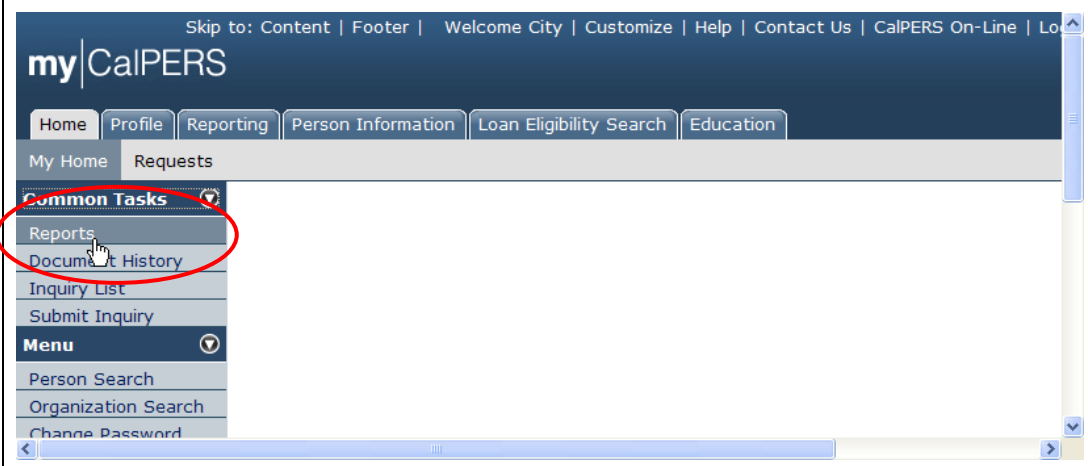


Generating Reports my|CalPERS

Introduction my|CalPERS provides the ability to generate reports. By following a simple procedure, you are able to generate the reports that support many business needs.

Accessing reports Use the table below to access reports in my|CalPERS.

Step	Action
1	Log in to my CalPERS.
2	<p>From the <i>My Home</i> page click the drop-down arrow to expand Common Tasks from the left navigation menu.</p> 
3	<p>Select the Reports link.</p> 

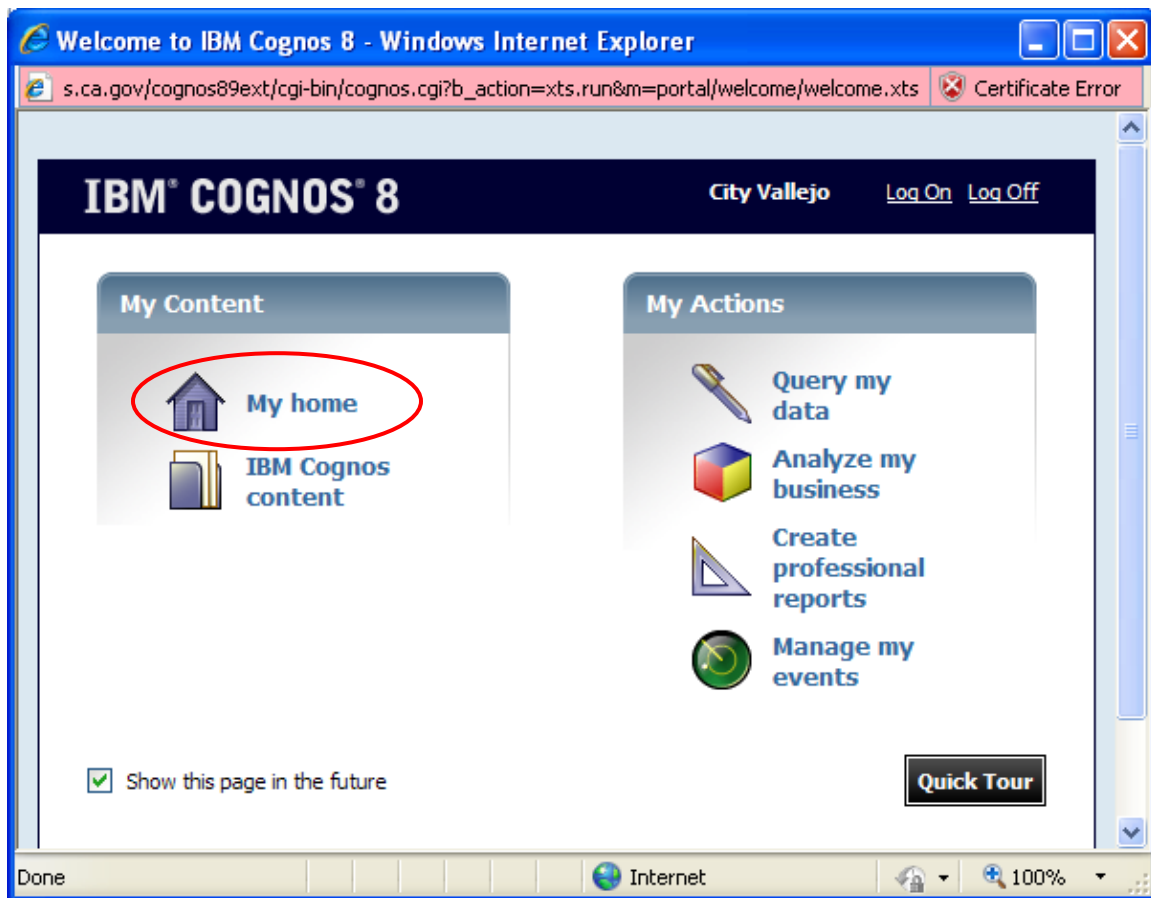
Continued on next page

Generating Reports my|CalPERS, Continued

Reports in Cognos ®

my|CalPERS reports are generated through a program called Cognos ®. After selecting the **Reports** link, a new window will open, as shown below.

Select the **My home** link.

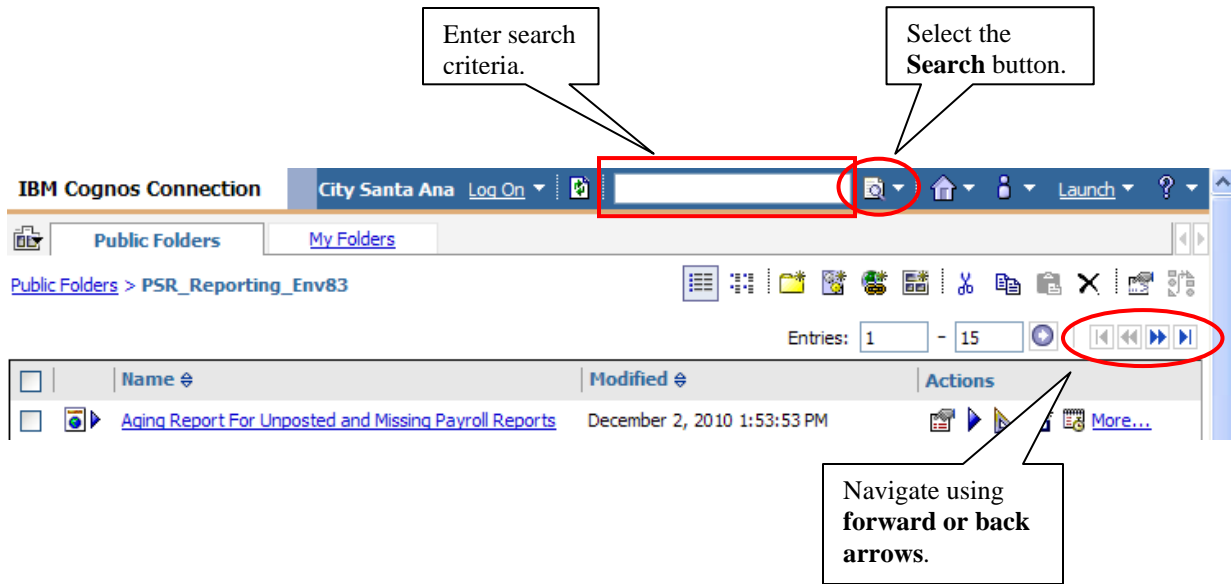


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Generating Reports my|CalPERS, Continued

Search for a report

To search for a report enter search criteria or navigate using the **forward or back arrows**.

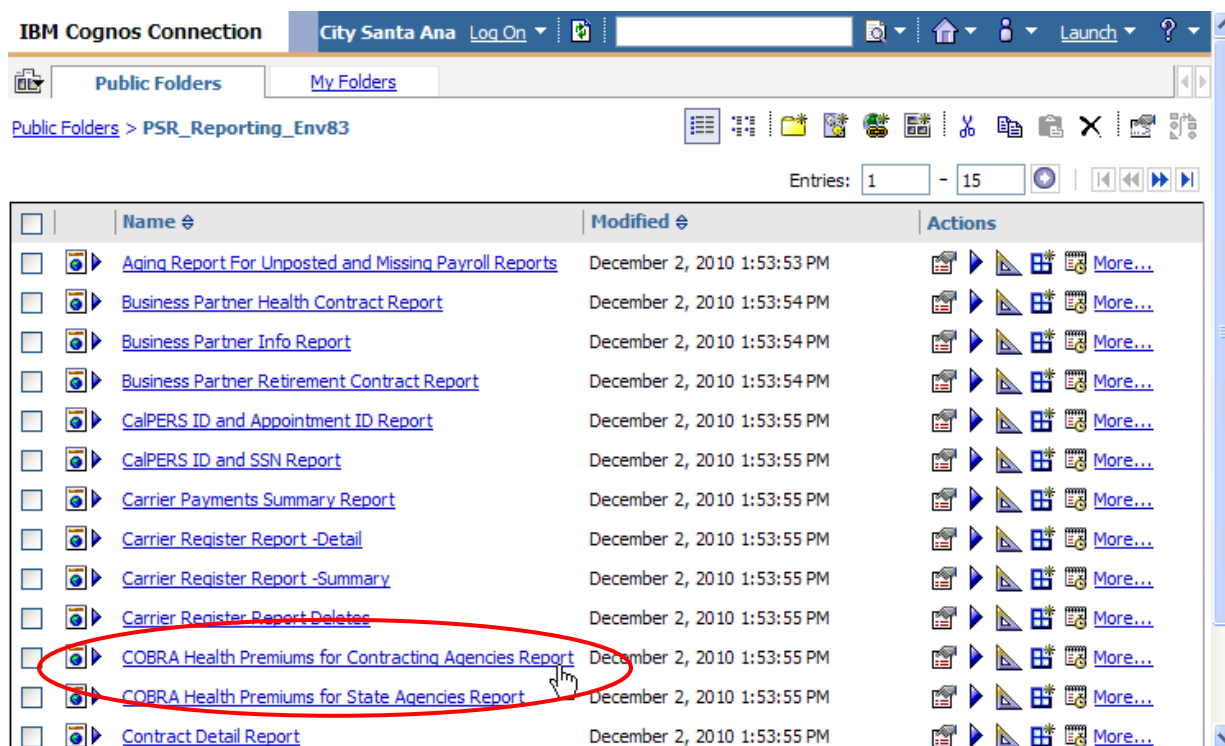


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Generating Reports my|CalPERS, Continued

Select a report Select the link for the report you'd like to view.

If you were interested in COBRA health premiums for contracting agencies, you would select the **COBRA Health Premiums for Contracting Agencies Report** link.



Continued on next page

Generating Reports my|CalPERS, Continued

Select region as prompted To generate a report you must enter or select appropriate information and dates.

In this example you will select “**Los Angeles**” from the **Region** dropdown.

COBRA Health Premiums for Contracting Agencies Report

The purpose of this report is to display to Contracting Agencies the COBRA rates by region, health plan, and party type.

Select the region in which plans are available for Contracting Agencies

Region : * Los Angeles Area

Select the dates for which coverage is effective

Effective Begin Date : * Out of State
Other Northern California
Sacramento
Bay Area / Sacramento
Bay Area
Other Southern California

Enter the date range for the report For this example, enter an **Effective Begin Date** of “**Jan 1, 2010,**” and an **Effective End Date** of “**Dec 31, 2010.**”

Select the **Finish** button when prompted.

COBRA Health Premiums for Contracting Agencies Report

The purpose of this report is to display to Contracting Agencies the COBRA rates by region, health plan, and party type.

Select the region in which plans are available for Contracting Agencies

Region : * Los Angeles Area

Select the dates for which coverage is effective

Effective Begin Date : * Jan 1, 2010

Effective End Date : * Dec 31, 2010

Enter desired date range for report.

Select **Finish** button to generate report.

Cancel Finish

Continued on next page

Generating Reports my|CalPERS, Continued

Save the report Select the **Keep this version** link to e-mail the report or save it to a folder.

Cognos Viewer - COBRA Health Premiums for Contracting Agencies Report City Santa Ana Log On

[Keep this version](#) [Add this report](#)

COBRA Health Premiums for Contracting Agencies Report

Region : Los Angeles Area
Effective Date : 01/01/2010 - 12/31/2010

Note: Rates are calculated based on the COBRA Factor listed for each health plan.

Basic Coverage

Plan	COBRA Factor	Plan Code	Party Type	Monthly Rate
Blue Shield Advantage Los Angeles	202%	1441	Self/B	\$857.87
		1442	Self/B and 1/B	\$1,715.75
		1443	Self/B and 2+/B	\$2,230.46
Blue Shield NetValue Advantage Los Angeles	202%	1451	Self/B	\$743.48
		1452	Self/B and 1/B	\$1,486.96
		1453	Self/B and 2+/B	\$1,933.06
Blue Shield NetValue Los Angeles Area	202%	0621	Self/B	\$743.48
		0622	Self/B and 1/B	\$1,486.96
		0623	Self/B and 2+/B	\$1,933.06
Blue Shield of California Los Angeles Area	202%	3021	Self/B	\$857.87
		3022	Self/B and 1/B	\$1,715.75
		3023	Self/B and 2+/B	\$2,230.46
Kaiser Permanente California Los Angeles Area	202%	3061	Self/B	\$834.60
		3062	Self/B and 1/B	\$1,669.21
		3063	Self/B and 2+/B	\$2,169.96
PERS Choice Los Angeles Area	202%	3211	Self/B	\$913.87
		3212	Self/B and 1/B	\$1,827.74
		3213	Self/B and 2+/B	\$2,376.07
PERS Select Los Angeles Area	202%	0801	Self/B	\$853.15
		0802	Self/B and 1/B	\$1,706.29

Select **up and down arrows** links to navigate within report.

Top Page up Page down Bottom

Continued on next page

Generating Reports my|CalPERS, Continued

View the report View the report in

- HTML
- PDF
- XML
- Excel
- CSV



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Generating Reports my|CalPERS, Continued

List of my|CalPERS reports

The following table lists some of the reports with a short description that employers can generate in my|CalPERS.

Report	Description
Contribution Detail Report	Provide details of contributions reported by the employer for a specific report type and earned period.
Remittance Advice Report	Allows an employer to generate a remittance summary to accompany payments.
Payroll Report Summary	<ul style="list-style-type: none"> • Displays payroll report statistics and financial information. • Provides a summary of all records reported, records posted, un-posted records, and records found with errors.
Monthly Employer Billing Roster Report	Shows the employer all their employees and their employees' dependents which make up their Current Month Receivable.
Participant Enrollment History Report	Lists the history of enrollment/ appointment data and for the CalPERS program only.
Contribution Summary For a Fiscal Year Report	Provides summary information on the contributions reported in the payroll report or calculated by the system for a given earned period within a fiscal year.
Employer Health Event Notification Report	Summarizes the confirmed transactions submitted by the Public Agency/ Schools Districts for a Particular Active Employer.
CalPERS ID and Appointment ID Report	Displays a correlation of a Participant's SSN to the newly generated CalPERS ID and Appointment ID.
Health Plan Statements Employer Report	Displays summarized Health Plan Statement information for subscribers under a particular employer.
Retirement Planning for Public Agencies and Schools Report	Provides employers with retirement planning information based on members' age group and member category under Public Agency/School Member Category Benefits rule group.
Service Credit Purchase Payments Due Report	Provides a list of members that have active Service Credit Purchase payment plans along with the scheduled payment end date.
Error List Report	Lists all the payroll records that have errors.
Missing Participant Payroll Records	Lists missing payroll, service credit purchase, supplemental income plan records and overpayment deductions in a regular earned period report.